

PHOTO

## Admission Form

NAME: MR./MS. \_\_\_\_\_  
(IN BLOCK LETTERS) (SURNAME) (NAME) (FATHER NAME)

RESIDENTIAL ADDRESS : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TEL.: STUDENT \_\_\_\_\_ FATHER \_\_\_\_\_ MOTHER \_\_\_\_\_

WHATSAPP NO.  \_\_\_\_\_ FACEBOOK ID  \_\_\_\_\_

AGE : \_\_\_\_\_ DATE OF BIRTH : \_\_\_\_\_

NAME OF YOUR COLLEGE : \_\_\_\_\_

PERCENTAGE OBTAINED IN THE EXAMINATION : SSC \_\_\_\_\_% HSC \_\_\_\_\_% LAST \_\_\_\_\_%

PARENT'S NAME : \_\_\_\_\_ OCCUPATION : \_\_\_\_\_

HOW DID YOU KNOW ABOUT OUR CLASS ? \_\_\_\_\_

NAME OF PRIVATE COACHING CLASSES JOINED LAST YEAR \_\_\_\_\_

I HEREBY CONFIRM THAT THE ABOVE INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

I HAVE READ ALL THE RULES AND REGULATIONS OF THE CLASS AND AGREE TO ABIDE BY THEM.

**("Fees once paid will not be refunded under any circumstances")**

F. Y. J. C  S. Y. J. C

F. Y. Bcom

TYB. Com

MATHS

S.P.

I.T.

S. Y. Bcom

EXPORT

GUJARATI

MARATHI

HINDI

M. Com - I

TAX

M. Com - II

COMPUTER

CA

CS

NET - SET

PGDFM - I

PGDFM - II

\_\_\_\_\_  
PARENT'S / GUARDIAN'S SIGNATURE

\_\_\_\_\_  
STUDENT'S SIGNATURE

**FOR OFFICE USE ONLY**

RECEIPT NO. : \_\_\_\_\_ TOTAL FEES : \_\_\_\_\_ FEES REC. : \_\_\_\_\_ DATE : \_\_\_\_\_

STD. \_\_\_\_\_ BATCH \_\_\_\_\_ ROLL NO. \_\_\_\_\_

REMARK : \_\_\_\_\_

ADMISSION: STAFF NAME : \_\_\_\_\_ SIGNATURE : \_\_\_\_\_

BRANCH : \_\_\_\_\_

## **IMPORTANT INSTRUCTIONS TO PARENTS & STUDENT**

### **KINDLY ENSURE THAT YOUR CHILD IS PUNCTUAL FOR TESTS & LECTURES**

01. In case of late entry, the child will not be allowed in class.
02. Students will not be allowed to attend any lecture without study material.
03. Absolute silence must be observed in the class room.
04. Students should not change the batch without prior permission.
05. The lecturer has full authority to ask any student to leave the class room without giving any reason whatsoever.
06. The child must maintain discipline in the classroom or premises of the Academy; misbehavior may lead to suspension or dismissal from the Academy.
07. Students damaging the property of the institute shall be held responsible for replacing it or paying the cost of the same.
08. Before or after the Lecture, Student should not disturb the other occupants of the Premises.
09. Usually the lectures will start and end at the scheduled time but in case of any delay, students are requested to co-operate.
10. Parking of any type of vehicles shall not be allowed in the compound.
11. Smoking is strictly prohibited within institute's premises.
12. The principal's authority under no circumstances can be questioned.
13. The management keeps the right to change or modify the rules, change the time of the classes, consolidate a class without giving any reason whatsoever. Management's decision will be final and binding on all students. No refund will be granted in such cases.
14. Change of residence, discontinuing of studies, changing the stream or any other Reason whatsoever will strictly not be considered for granting of refund.
15. Duplicate I card will be charged Rs. 50/-
16. For every batch transfer Rs. 50/- will be charged (Provided there is a seat in the required batch).
17. Timing of lectures may vary one hour either side. Duration of lectures may be increased to complete syllabus and give more practice.
18. Parents must make an enquiry every month from NCC office about the progress and attendance of their ward studying at NCC.
19. Students are prohibited from carrying electronic gadget & valuables like cell phones, music player etc. The Academy is not responsible for loss of the same.